



**Town of Pittsfield  
Board of Selectmen  
Town Hall, 85 Main Street  
Pittsfield, NH 03263**

## **Occupancy Permit Ordinance**

**1. AUTHORITY.** Under the authority conferred by Chapter 31, Section 39, of the New Hampshire Revised Statutes Annotated, as amended, and every other authority thereto enabling, the Town of Pittsfield, in Town Meeting assembled, enacts the following ordinance requiring and regulating the issuance of occupancy permits for all classes of buildings and structures erected within the Town, and for use in human habitation, human occupations, businesses of a commercial, industrial, or other nature and all other structures that may be used or frequented by human beings.

**2. PURPOSE.** The purpose of this ordinance is to protect the public health, welfare and safety of the citizens of the Town of Pittsfield, through proper inspection of buildings and structures that are constructed and maintained within the Town of Pittsfield, by the issuance of an occupancy permit, that certifies as to the ability and right to occupy such buildings and structures as being safe for human habitation and occupation.

**3. OCCUPANCY PERMIT REQUIRED.** No person, firm, business, association, partnership, company, or other entity shall occupy or use any buildings or structure erected within the Town of Pittsfield until an occupancy permit, certifying as to it's safety for human habitation, use or occupancy has been issued by the Building Inspector. The term building or structure shall include all mobile homes and modular structures and other structures as defined and identified in the BOCA Basic Building and CABO Building Codes.

**4. INSPECTIONS.** The Building Inspector shall cause the building(s) or structure(s) for which a building permit has been issued, to be completely and thoroughly inspected, including it's structural, non structural, electrical, plumbing, life safety, mechanical, and other components before an occupancy permit is issued therefore. Inspections and approvals for the issuance of an occupancy permit shall include, in addition thereto, such systems as are required by the State of New Hampshire(septic or municipal sewer, etc.) before such occupancy permit is issued hereunder.

**5. PENALTY.** Construction or occupancy of a building or structure, after the effective date of this ordinance, without a building permit issued for such construction and an occupancy permit issued for occupancy upon the completion and approval of such construction by the Building Inspector, shall be a violation of this ordinance and shall be subject to a fine of not less \$50.00, and not more than \$100.00 for each day that the violation shall continue after service of notice of the violation upon the owner of the property, and which fine shall insure to the use of the Town.

**This Ordinance shall take effect upon its passage.**

**PASSAGE: This ordinance was adopted on March 14<sup>th</sup>, 1998, by vote of the Annual Town Meeting.**